What is the definition of an apprentice?
An apprentice is a person who is at least 16 years old, has met the participating employer's selection requirements, is engaged in learning a designated occupation, and has entered into a written State Registered Apprenticeship agreement under the provisions of the approved standards. Apprenticeships are an "earn and learn" program, whereby students earn a wage while employed and also complete required Related and Supplemental Instruction coursework. These requirements are the same for the high school apprentices.

What is the duration of the apprenticeship program?
For the Information Technology Support Specialist apprenticeship program, the length of training is a minimum of three years, which includes six classes at San Joaquin Delta College and on-the-job training, which is a combination of part-time and full-time work, depending on the apprentice's school schedule.

What are the employer responsibilities?
The employer shall ensure that all apprentices are under the supervision of a qualified journey-person or instructor and shall provide the necessary diversified experience and training in order to train and develop the apprentice into a skilled worker, proficient in all the work processes of the specific occupation. Each apprentice shall be trained in the use of new equipment, materials, and processes as they come into use in the occupation.

The starting wage for apprentices must be at least the current state minimum wage, with the following required advancements based upon successful completion of related coursework and on-the-job-training as outlined below for the Information Technology Support Specialist occupation:

<table>
<thead>
<tr>
<th>Period</th>
<th>Length</th>
<th>Hours</th>
<th>Wage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st period</td>
<td>9 months</td>
<td>0-500 hours</td>
<td>$14.00</td>
</tr>
<tr>
<td>2nd period</td>
<td>6 months</td>
<td>500-1000 hours</td>
<td>$15.00</td>
</tr>
<tr>
<td>3rd period</td>
<td>6 months</td>
<td>1000-1500 hours</td>
<td>$16.00</td>
</tr>
<tr>
<td>4th period</td>
<td>6 months</td>
<td>1500-2000 hours</td>
<td>$17.00</td>
</tr>
<tr>
<td>5th period</td>
<td>6 months</td>
<td>2000-2288 hours</td>
<td>$18.00</td>
</tr>
</tbody>
</table>

To advance from one period to the next, the apprentice shall have met the following requirements:
- Shall have satisfactorily completed the indicated on-the-job work hours
- Shall have satisfactorily completed the indicated months in the program
- Shall have satisfactorily completed the indicated Related and Supplemental Instruction
- Shall have satisfactory employer evaluation/upgrade report
How does the apprentice meet their Related and Supplemental Instruction requirements?
Apprentices will enroll in the specific Related and Supplemental Instruction (RSI) courses at San Joaquin Delta College. The cost of books and instructional materials are the responsibility of the apprentice, but may be provided by their employer.

What are the requirements for on-the-job-training?
On-the-job training is accomplished when the apprentice is employed and working under the direction of a journey-level worker who oversees the apprentice’s work, providing guidance and direction in the completion of the work processes, required to be mastered by the apprentice. The work processes (identified work tasks and competencies to be demonstrated by the apprentice) have been set for the occupation, with the target number of OJT hours to be completed during the length of the program.

What are the school district responsibilities?
All apprentices under 18 years of age and registered in an apprenticeship training program must have the standard work permit issued by his or her high school. Apprentices must be at least 16 years of age. School officials who determine that the high school academic program or the health of the apprentice is impaired by the employment may revoke the permit.

What are the minimum qualifications to participate in the San Joaquin High School Apprenticeship Program?
Applicants must meet the following requirements to apply:
- At least 16 years of age and junior or senior grade level in high school
- GPA of 2.0 or better with no more than one F grade in the past two semesters
- Attendance of 90% or better for the current and previous semester
- On track for graduation and positive behavioral history
- Transportation for work (as required) and physical ability to perform the job
- Drug free
- Completion of pre-apprenticeship program orientation (as required)
- Ability to perform the work of the trade/occupation safely

Who are the community partners?
This program is made possible through strong partnerships with the following entities:
- California Division of Apprenticeship Standards
- California Department of Industrial Relations
- San Joaquin Delta College
- San Joaquin WorkNet (local Workforce Investment Board)
- San Joaquin County School Districts
- San Joaquin County Office of Education
- Participating Private Employers

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